

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## Regular Meeting AGENDA

Fountain Valley School District  
PDC Room  
10055 Slater Avenue  
Fountain Valley, CA 92708

June 15, 2023  
3:30 p.m.

Mr. Tony McCombs, Chairperson  
Mr. William Mullin, Vice Chairperson  
Mrs. Carol Davis, Member  
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

### GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, April 27, 2023 (Postponed from May 25<sup>th</sup> meeting)** *Action*  
(Attachment #1)
4. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, May 25, 2023** *Action*  
(Attachment #2)
5. **Agenda, Special Meeting of the Board of Trustees, May 20, 2023** *Information*  
(Attachment #3)
6. **Director's Report** *Information*
7. **Commissioner's Comments** *Information*
8. **Public Comments**  
Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

**ADMINISTRATION**

**9. Eligibility Lists**

*Action*

**ESP Assistant, ESP Instructor, and School Office Manager**

*(Attachments #4 -5)*

**PERSONNEL**

**10. Nothing at this time**

*Information*

**FINANCIAL**

**11. Personnel Commission Budget 2023- 2024: Second Reading and Adoption.**

*Action*

*(Attachment #6)*

**12. Approval of Invoice for CODESP**

*Action*

*(Attachment #7)*

**13. Approval of Invoice for CSPCA**

*Action*

*(Attachment #8)*

**14. Approval for the 2024 CSPCA Conference**

*Action*

*(Attachment #9)*

**CLOSED SESSION**

**15. Closed Session**

The Commission may discuss one or more of the following topics in a Closed Session:

1. Personnel
2. Legal Advice

**NEXT MEETING**

**16. The next meeting of the Personnel Commission will be:**

**August 24, 2023**

**3:30 p.m.**

**Board Room**

**ADJOURNMENT**

**17. Adjournment**

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR  
MEETING OF APRIL 27, 2023**

DATE: June 12, 2023

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Attached for your approval are the minutes of the Personnel Commission's regular meeting on April 27, 2023.

**RECOMMENDATION**

The Personnel Commission approves the minutes of the April 27, 2023, Personnel Commission regular meeting.

**Attachment #1**

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## *REGULAR MEETING*

### MINUTES

April 27, 2023

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Ms. Fullerton led the Pledge of Allegiance.

Present for the entire meeting:

Mr. Tony McCombs, Chairperson  
Mrs. Carol Davis, Member  
Mrs. Carmen Serna, Director Human Resources

Mr. William Mullin, Vice-Chairperson (Absent)

## GENERAL FUNCTIONS

### Approval of Agenda

Mrs. Davis moved to approve the agenda as presented. Automatic second due to the absence of Mr. Mullin. Motion carried.

### Introduction of Guests

Ms. Fullerton, Assistant Superintendent, Business, and Chris Olson, CSEA Vice-President, attended.

### Introduction of Staff

Ms. Johnson attended.

### Minutes, Regular Meeting of the Personnel Commission, March 23, 2023

Mrs. Davis moved to approve the minutes as presented. Automatic second due to the absence of Mr. Mullin. Motion carried.

### Agenda, Regular Meeting of the Board of Trustees, April 6, 2023

Presented as an information item only.

### Agenda, Special Meeting of the Board of Trustees, April 15, 2023

Presented as an information item only.

### Minutes, Regular Meeting of the Board of Trustees, March 9, 2023

Presented as an information item only.

### Minutes, Special Meeting of the Board of Trustees April 1, 2023

Presented as an information item only.

### Director's Report

Mrs. Serna shared that we are busy preparing for year-end activities and three summer programs. We are offering summer work for classified employees in all three summer programs. Academic Summer School is scheduled to go from July 5, 2023 to August 3, 2023 and is provided to our students needing extra intervention support. This program is offered at Cox for kindergarten through 7<sup>th</sup>-grade students. We are also offering our

Extended School Year Summer School for students with special needs from July 5, 2023, to August 4, 2023. This program is provided for preschool through 7<sup>th</sup>-grade students. The third program being offered by the Child Services Department team is ESP summer camp. This camp will offer many fun activities and field trips for the children.

Mrs. Serna was pleased to attend the Annual Art Show on April 15, 2023. She stated it was an absolute success. The students had the opportunity to do art projects, including key chains, sand art, and stained glass. They could also decorate their ice cream cones with Dr. Stopp. It also highlighted our middle schools which provided great entertainment.

Since we last met, we have hired three Noon Duty Aides, two Preschool Assistants, and one Bus Driver. Additional training was held for Noon Duty Aides at Masuda due to the number of new hires there. We will be testing and hiring over the summer to add to our eligibility lists to get ready for hiring for the new school year. Ms. Serna invited the Commissioners to attend the Classified Employee Appreciation Barbeque at the Maintenance and Operations department on May 18, 2023.

### **Commissioners' Comments**

Mrs. Davis and Mr. McCombs thanked Mrs. Serna for the invitation to the Classified Barbeque.

### **Public Comments**

No comments were received.

## **ADMINISTRATION**

### **Budget Update Presentation – Assistant Superintendent, Business: Chris Fullerton**

Ms. Fullerton presented the 2022 - 2023 budget update to the Personnel Commission. She gave a state of the economy and an overview of the Governor's 2023-2024 proposed budget.

### **Eligibility Lists**

Mrs. Davis moved to approve the eligibility lists for Computer/Network Specialist, ESP Assistant, IA- Applied Behavior Analysis, and Preschool Assistant. Automatic second due to the absence of Mr. Mullin. Motion carried.

## **PERSONNEL**

### **Job Announcement**

The Personnel Commission reviewed the dual certification job postings for Instructional Assistant – Bilingual (Vietnamese), Instructional Assistant – Deaf and Hard of Hearing, and Licensed Vocational Nurse.

## **FINANCIAL**

No financial items were discussed.

## **CLOSED SESSION**

No closed session.

## **NEXT MEETING**

The next meeting of the Personnel Commission will be:

**Regular Meeting:**

**May 25, 2023 at 3:30 p.m.**

**PDC Room**

**ADJOURNMENT**

The April 27, 2023, regular meeting of the Personnel Commission adjourned at 4:08 p.m.

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Mr. McCombs, Chairperson

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Ms. Davis, Member for Mr. Mullin Vice-Chairperson

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR  
MEETING OF MAY 25, 2023**

DATE: June 12, 2023

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Attached for your approval are the minutes of the Personnel Commission's regular meeting on May 25, 2023.

**RECOMMENDATION**

The Personnel Commission approves the minutes of the May 25, 2023, Personnel Commission regular meeting.

**Attachment #2**

# FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

## *REGULAR MEETING*

### MINUTES

May 25, 2023

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:32 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Ms. O’Cain led the Pledge of Allegiance.

Present for the entire meeting:

Mr. Tony McCombs, Chairperson  
Mr. William Mullin, Vice-Chairperson  
Mrs. Carmen Serna, Director Human Resources

Mrs. Carol Davis, Member (Absent)

## GENERAL FUNCTIONS

### *Approval of Agenda*

Mr. Mullin moved to approve the agenda as presented. Automatic second due to the absence of Mrs. Davis. Motion carried.

### *Introduction of Guests*

Ms. Lisa O’Cain attended.

### *Introduction of Staff*

Ms. Abdel and Ms. Johnson attended.

### *Public Hearing for 2023-2024 Personnel Commission Budget*

Mr. McCombs opened the public hearing for comments at 3:35 p.m. Since no comments were received, Mr. McComb then closed the public hearing at 3:36 p.m.

### *Minutes, Regular Meeting of the Personnel Commission, April 27, 2023*

Approval was postponed until the June 15<sup>th</sup> meeting.

### *Agenda, Regular Meeting of the Board of Trustees, May 11, 2023*

Presented as an information item only.

### *Minutes, Regular Meeting of the Board of Trustees, April 6, 2023*

Presented as an information item only.

### *Minutes, Special Meeting of the Board of Trustees April 15, 2023*

Presented as an information item only.

### *Director’s Report*

Mrs. Serna shared that we are currently celebrating Classified Employee Week. She thanked both of the Commissioners for attending the Classified Barbecue on May 18<sup>th</sup>. The Barbecue is one of her favorite events. She thanked Joe Hastie and Suzanne Brown for their extra effort and time given at the event. Fountain Valley School District and FVEA will be celebrating their retirees and years of service next Tuesday, May 30<sup>th</sup>. We



are holding our Classified Employee of the Year event this evening, and CSEA is holding its pizza party. She thanked her staff for their support with this event. We are busy hiring and testing, and keeping the ball rolling.

**Commissioners' Comments**

Mr. McCombs and Mr. Mullin both thanked Mrs. Serna for inviting them to the Classified BBQ this week. They both enjoyed the event. Mr. Mullin enjoyed and appreciated the tour of the Maintenance and Operations facility. He also encouraged all the Commissioners to attend the 2024 CSPCA conference in Monterey. Mr. McCombs also stated that he would like to attend the conference.

**Public Comments**

No comments were received.

**ADMINISTRATION**

**Eligibility Lists**

Mr. Mullin moved to approve the eligibility lists for ESP Assistant, Food Service Worker, and Instructional Assistant – Bilingual (Vietnamese). Automatic second due to the absence of Mrs. Davis. Motion carried.

**PERSONNEL**

**Job Announcement**

The Personnel Commission reviewed the dual certification job postings for ESP Instructor, Instructional Assistant – Applied Behavior Analysis, and School Office Manager.

**FINANCIAL**

No financial items were discussed.

**FINANCIAL**

**Personnel Commission Budget 2023-2024: First Reading**

The Personnel Commission participated in the first reading and review of the proposed 2023-2024 budget.

**CLOSED SESSION**

No closed session.

**NEXT MEETING**

The next meeting of the Personnel Commission will be:

**Regular Meeting:**

**June 15, 2023, at 3:30 p.m.**

**PDC Room**

**ADJOURNMENT**

The May 25, 2023, regular meeting of the Personnel Commission adjourned at 3:50 p.m.

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Mr. McCombs, Chairperson

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Mr. Mullin Vice-Chairperson

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **AGENDA OF THE BOARD OF TRUSTEES SPECIAL  
MEETING OF MAY 20, 2023**

DATE: June 12, 2023

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Attached is the agenda for the special meeting of the Board of Trustees on May 20, 2023.



**Saturday, May 20, 2023  
Governance Team Building Session**

**MEETING PROCEDURES**

**MEETING LOCATION:**

Fountain Valley School District  
Board Room  
10055 Slater Avenue  
Fountain Valley, CA 92708

**PUBLIC PARTICIPATION AND PUBLIC COMMENT PROCEDURES:**

The district board room will be open to the public. In-person public comment will be allowed as required by law.

**Public Comment Notice:** Any written or electronic communication provided by the public to the Board of Education may be considered a public record and subject to production under the Public Records Act. The produced record may include all names and detailed information contained in the communication.

**MISSION STATEMENT:**

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

**CONDUCT:**

The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; in this case, members of the media not participating in the disturbance shall be allowed to remain, and individual(s) not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

**DISABILITY INFORMATION:**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Public Information Officer/Executive Assistant to the Superintendent, Joy Moyers, at 714-843-3255.

**A. CALL TO ORDER -- 10:30 a.m.**

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**Subject**

**1. Pledge of Allegiance**

Meeting

May 20, 2023 - Governance Team Building Session

Category

A. CALL TO ORDER -- 10:30 a.m.

Type

Procedural

**Subject**

**2. Roll Call**

Meeting May 20, 2023 - Governance Team Building Session

Category A. CALL TO ORDER -- 10:30 a.m.

Type Procedural

- Jeanne Galindo, President
- Steve Schultz, President Pro Tem
- Sandra Crandall, Clerk
- Dennis Cole, Member
- Phu Nguyen, Member

## **B. APPROVAL OF AGENDA**

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**Subject 1. May 20, 2023 Special Meeting**

Meeting May 20, 2023 - Governance Team Building Session

Category B. APPROVAL OF AGENDA

Type Action

## **C. PUBLIC COMMENT**

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**Subject 1. Public Comment**

Meeting May 20, 2023 - Governance Team Building Session

Category C. PUBLIC COMMENT

Type Information

*Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business.*

**To address the Board of Trustees, please comply with the procedures listed on the form, *For Persons Wishing to Address the Board of Trustees*, which is available at the side counter (near the front of the room) and give the form to the Public Information Officer/Executive Assistant to the Superintendent. For a Special Board Meeting/Workshop, give the form to the Superintendent/Secretary of the Board.**

## **D. Governance Team Building**

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**Subject 1. Governance Team Building**

Meeting May 20, 2023 - Governance Team Building Session

Category D. Governance Team Building

Type

### **Background:**

Governance is the basic function of an organization. In order to enhance collegiality and improve efficiency among the Board of Trustees, governance team norms and protocols are established.

The newly established Board of Trustees will continue the work of coming together as a cohesive, unified team to help ensure the long-term sustainability of successful programs that provide high-quality education for all students in the District. The group will also begin reviewing the FVSD mission, vision, and core values that help set direction for the organization and for annual goal setting.

### **Submitted by:**

Superintendent

## **E. ADJOURNMENT**

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<b>Subject</b>	<b>1. Meeting Adjournment</b>
Meeting	May 20, 2023 - Governance Team Building Session
Category	E. ADJOURNMENT
Type	Action

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: June 12, 2023

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Attached are the eligibility lists for the following:

ESP Assistant

ESP Instructor

School Office Manager

**RECOMMENDATION**

The Personnel Commission approves the eligibility lists enumerated above.

**Attachments #4 - #5**

**ELIGIBILITY LIST**  
**ESP Assistant**  
**Merged (Updated 5-22-23)**

RANK	NAME	EXPIRES
1	Guadalupe Inda	03-28-24
2	Lauren Blackwood	02-03-24
3	Caren Rizzo	04-03-24
4	Audrey Camacho	05-15-24
5	Tais Alencastro	05-22-24
6	Rathana You	03-28-24
7	Jennifer Westfall	04-03-24
8	Patty Smith	10-27-23
9	Julie Kalajian	02-03-24
9	Angela Graves	03-28-24
10	Huong Phan	05-22-24
11	Nermeen Michael	10-27-23
12	Susan Hansen	10-27-23
13	Nghia Le	10-27-23

**ELIGIBILITY LIST**  
**ESP Instructor**  
**Merged (Updated 6-09-23)**

RANK	NAME
1	Betancourt, Bonnie
2	Tracie Wadsworth

**ELIGIBILITY LIST**  
**School Office Manager**  
**EXPIRES 6/06/24**

<b>RANK</b>	<b>NAME</b>
1	Elizabeth Hindman
2	Bobbie Banner
3	Natalie Reyes
4	Carolyn Galloway
5	Melvin Galloway
6	Martha Cope
6	Stacie Osborn
7	Agnes Pham
8	Rachel Garrison
9	Scherise Acosta



**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **PERSONNEL COMMISSION BUDGET FISCAL YEAR  
2023-2024: SECOND READING AND ADOPTION**

DATE: June 12, 2023

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The proposed 2023 - 2024 Personnel Commission budget is attached for the second reading and adoption.

Annual Budget of Personnel Commission Fiscal Year 2023-24  Fountain Valley School District		<u>Column I</u> 2021-22 Actuals (\$ only)	<u>Column II</u> 2022-23 Actuals or Estimate (\$ only)	<u>Column III</u> 2023-24 Budget (\$ only)
<b>2000</b>	<b>Classified Salaries<sup>1</sup></b>			
2300	Classified Supervisors & Administrators	\$0	\$0	\$0
	Commission Members <sup>2</sup>	\$1,600	\$1,650	\$1,650
	Director	\$38,145	\$71,676	\$73,759
2400	Clerical, Technical & Office Staff	\$117,314	\$131,797	\$127,820
	Secretaries, Clerks	\$0	\$0	\$0
	<b><i>SUBTOTAL (2000 CLASS.)</i></b>	<b><i>\$157,059</i></b>	<b><i>\$205,123</i></b>	<b><i>\$203,229</i></b>
<b>3000</b>	<b>Employee Benefits</b>			
3101	State Teachers Retirement System – Certificated	\$0	\$0	\$0
3102	State Teachers Retirement System – Classified	\$0	\$0	\$0
3201	Public Employees’ Retirement System-Certificated	\$0	\$0	\$0
3202	Public Employees’ Retirement System-Classified	\$34,922	\$50,912	\$53,235
3301	OASDI/Medicare – Certificated	\$0	\$0	\$0
3302	OASDI/Medicare – Classified	\$11,738	\$15,872	\$15,455
3401	Health & Welfare Benefits – Certificated	\$0	\$0	\$0
3402	Health & Welfare Benefits – Classified	\$51,563	\$58,999	\$64,844
3501	Unemployment Insurance – Certificated	\$0	\$0	\$0
3502	Unemployment Insurance – Classified	\$763	\$1,033	\$101
3601	Workers’ Compensation Insurance – Certificated	\$0	\$0	\$0
3602	Workers’ Compensation Insurance – Classified	\$3,454	\$4,672	\$4,519
3801	PERS Reduction – Certificated	\$0	\$0	\$0
3802	PERS Reduction - Classified	\$0	\$0	\$0
3901	Other Benefits – Certificated	\$0	\$0	\$0
3902	Other Benefits – Classified	\$240	\$279	\$293
	<b><i>SUBTOTAL (3000 CLASS.)</i></b>	<b><i>\$102,679</i></b>	<b><i>\$131,767</i></b>	<b><i>\$138,446</i></b>

Annual Budget of Personnel Commission Fiscal Year 2023-24  Fountain Valley School District		<u>Column I</u> 2021-22 Actuals (\$ only)	<u>Column II</u> 2022-23 Actuals or Estimate (\$ only)	<u>Column III</u> 2023-24 Budget (\$ only)
<b>4000</b>	<b>Books and Supplies</b>			
4200	Books & Reference Materials	\$0	\$0	\$0
	Literature, Periodicals	\$0	\$0	\$0
4300	Materials & Supplies	\$0	\$0	\$0
	Office Supplies	\$544	\$1,000	\$1,000
	<b><i>SUBTOTAL (4000 CLASS.)</i></b>	<b><i>\$544</i></b>	<b><i>\$1,000</i></b>	<b><i>\$1,000</i></b>
<b>5000</b>	<b>Services &amp; Other Operating Expenditures</b>			
5200	Travel & Conferences	\$10,511	\$9,350	\$14,400
	Expense Allowances	\$0	\$0	\$0
	Mileage	\$53	\$50	\$75
	Conferences	\$0	\$0	\$0
5300	Dues and Memberships	\$2,400	\$3,100	\$3,425
5400	Insurance	\$0	\$0	\$0
	Fire and Theft	\$0	\$0	\$0
	Liability	\$0	\$0	\$0
5500	Operations and Housekeeping Services <sup>3</sup>	\$0	\$0	\$0
	Utilities	\$0	\$0	\$0
5600	Rentals, Leases & Repairs	\$0	\$0	\$0
5700	Direct Cost Transfers	\$0	\$0	\$0
	Printing & Forms	\$0	\$0	\$0
5800	Prof/Consulting Services & Operating Expenditures	\$899	\$1,663	\$1,800
	Examinations	\$900	\$800	\$800
	Advertising	\$768	\$142	\$900
	Professional Assistance (Screening Committee, Consultants, Analysis Surveys)	\$895	\$9,995	\$895
5900	Communications	\$0	\$0	\$0
	Telephone	\$0	\$0	\$0
	Postage	\$0	\$0	\$0
	<b><i>SUBTOTAL (5000 CLASS.)</i></b>	<b><i>\$16,426</i></b>	<b><i>\$25,100</i></b>	<b><i>\$22,295</i></b>

Annual Budget of Personnel Commission Fiscal Year 2023-24  Fountain Valley School District		<u>Column I</u> 2021-22 Actuals (\$ only)	<u>Column II</u> 2022-23 Actuals or Estimate (\$ only)	<u>Column III</u> 2023-24 Budget (\$ only)
<b>6000</b>	<b>Capital Outlay</b>			
6400	Equipment	\$0	\$0	\$0
	Office Equipment	\$0	\$0	\$0
6500	Replacement of Equipment	\$0	\$0	\$0
	<b><i>SUBTOTAL (6000 CLASS.)</i></b>	<b><i>\$0</i></b>	<b><i>\$0</i></b>	<b><i>\$0</i></b>
	<b>TOTAL EXPENDITURES</b>	<b>\$276,708</b>	<b>\$362,990</b>	<b>\$364,970</b>

1) Include only those expenditures directly attributable to the activities of the Commission and their employees. For example, salaries of administrators having a line responsibility for all district operations should not be prorated even though some time may be spent working with personnel director.

2) Salaries for Commission member should not be included without prior and specific authorization by the governing board (Education Code Section 45250).

3) The district is required to provide suitable quarters for the Commission and their employees, therefore, expenditures in maintenance, operation, and capital outlay will be limited.

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **APPROVAL OF 2023-2024 MEMBERSHIP TO CODESP**

DATE: June 12, 2023

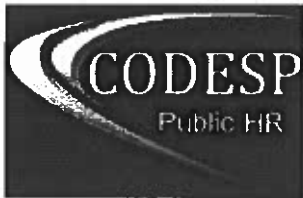
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Attached is the 2023-2024 membership invoice to CODESP for approval.

**RECOMMENDATION**

The Personnel Commission approves the 2023-2024 membership to CODESP.

**Attachment #7**



CODESP  
 714-374-8644  
 20422 Beach Blvd. Suite 400  
 Huntington Beach, CA 92648

Billed To	Date of Issue	Invoice Number	Amount Due (USD)
Cathie Abdel	03/24/2023	0005756	<b>\$2,500.00</b>
Fountain Valley School District	Due Date		
10055 Slater Avenue	09/01/2023		
Fountain Valley 92708-3405			

Description	Rate	Qty	Line Total
Annual Membership Fee - 201-400 FTE Basic products and services beginning July 1, 2023 and ending June 30, 2024 for 201 to 400 FTE employees.	\$2,500.00	1	\$2,500.00

Subtotal	2,500.00
Tax	0.00
<b>Total</b>	<b>2,500.00</b>
Amount Paid	0.00
<b>Amount Due (USD)</b>	<b>\$2,500.00</b>

Terms  
 NET 45 days from July 1  
 Taxpayer ID No. 54-2166843  
 No additional fees for taxes required; CODESP is a Public Agency.  
 Make all checks payable to CODESP.  
 THANK YOU FOR YOUR BUSINESS!  
 Contact us: E: codesp@codesp.com P: (714) 374-8644 W: www.codesp.com  
 Please note that our address has changed – we are now in Suite 400.  
 Help us go green - Rather than fax, please scan and email documents to codesp@codesp.com

**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **APPROVAL OF 2023-2024 MEMBERSHIP TO CSPCA**

DATE: June 12, 2023

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Attached is the 2023-2024 membership invoice to CSPCA for approval.

**RECOMMENDATION**

The Personnel Commission approves the 2023-2024 membership to CSPCA.



California School Personnel Commissioners Association  
Supporting Education Through Merit

**Annual Association Dues Invoice**

**Invoice # 22-2023-24**

**Date: April, 2023**

<b>Bill To:</b>	<b>Send Payment To:</b>
Fountain Valley SD 10055 Slater Avenue Fountain Valley, CA 92708 Carmen Serna: Director Email: <a href="mailto:sernac@fvsd.us">sernac@fvsd.us</a> (714) 843-3228	CSPCA Treasurer BethAnn Arko 9588 El Tambor Ave. Fountain Valley, CA 92708 Email: <a href="mailto:CSPCA.arko@gmail.com">CSPCA.arko@gmail.com</a>  Phone: 760.415.5909 Please note the change in contact info

Please pay by check payable to CSPCA and include a copy of this invoice.

<b>Dues Year</b>	<b>Number of Classified Employees</b>	<b>Dues Amount</b>
2023-24	368	\$700.00

Please update any of the above information for your district.

**Thank you for your continued membership with CSPCA.**



**FOUNTAIN VALLEY SCHOOL DISTRICT**

**PERSONNEL DIVISION**

**MEMORANDUM**

TO: Personnel Commission

FROM: Carmen Serna, Director, Human Resources

SUBJECT: **CSPCA STATE CONFERENCE APPROVAL**

DATE: June 12, 2023

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Attached is the information for the 2024 CSPCA State Conference- March 3-5, 2024.

**RECOMMENDATION**

The Personnel Commission approves the reasonable and necessary expenses for the 2024 CSPCA conference.

**Attachment #9**

CALIFORNIA SCHOOL PERSONNEL COMMISSIONERS ASSOCIATION

PRESENTS

# 2024 CSPCA CONFERENCE

*Cultivating Talent, Building Leaders, and  
Elevating the Future through Synergy*

**MARCH 3 - 5, 2024**

**MONTEREY MARRIOTT HOTEL**

350 Calle Principal, Monterey, CA 93940-2416

**EARLY BIRD REGISTRATION - \$799**

Ends on January 12, 2024

**LATE REGISTRATION - \$899**

Starts on January 13, 2024

**HOTEL NIGHTLY RATE - \$239**